

Purchase Order Collaboration Process

(Non-consignment item category)

SAP Business Network

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8. Goods Receipt

Chapter 01

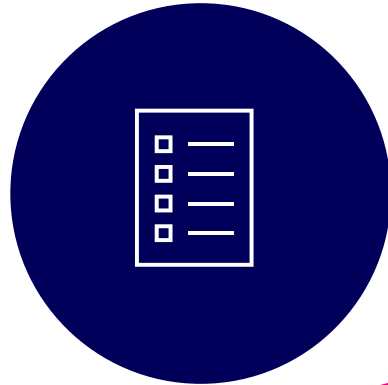
Introduction

Purchase Order Collaboration process

Introduction

Purchase Order

A purchase order is a procurement document that a customer uses to request that a supplier delivers certain quantities of products on specific dates and times.



Order confirmation

Suppliers should confirm the order [if required] as a formal commitment to deliver certain quantities on the indicated delivery date.



Order confirmation Deviations

Suppliers can submit Order Confirmations with deviation in Quantity or Date and this will undergo approval of Essity Material Planners. Once approved, Suppliers will receive the amended purchase order. Price remains not allowed to be changed in OCs.



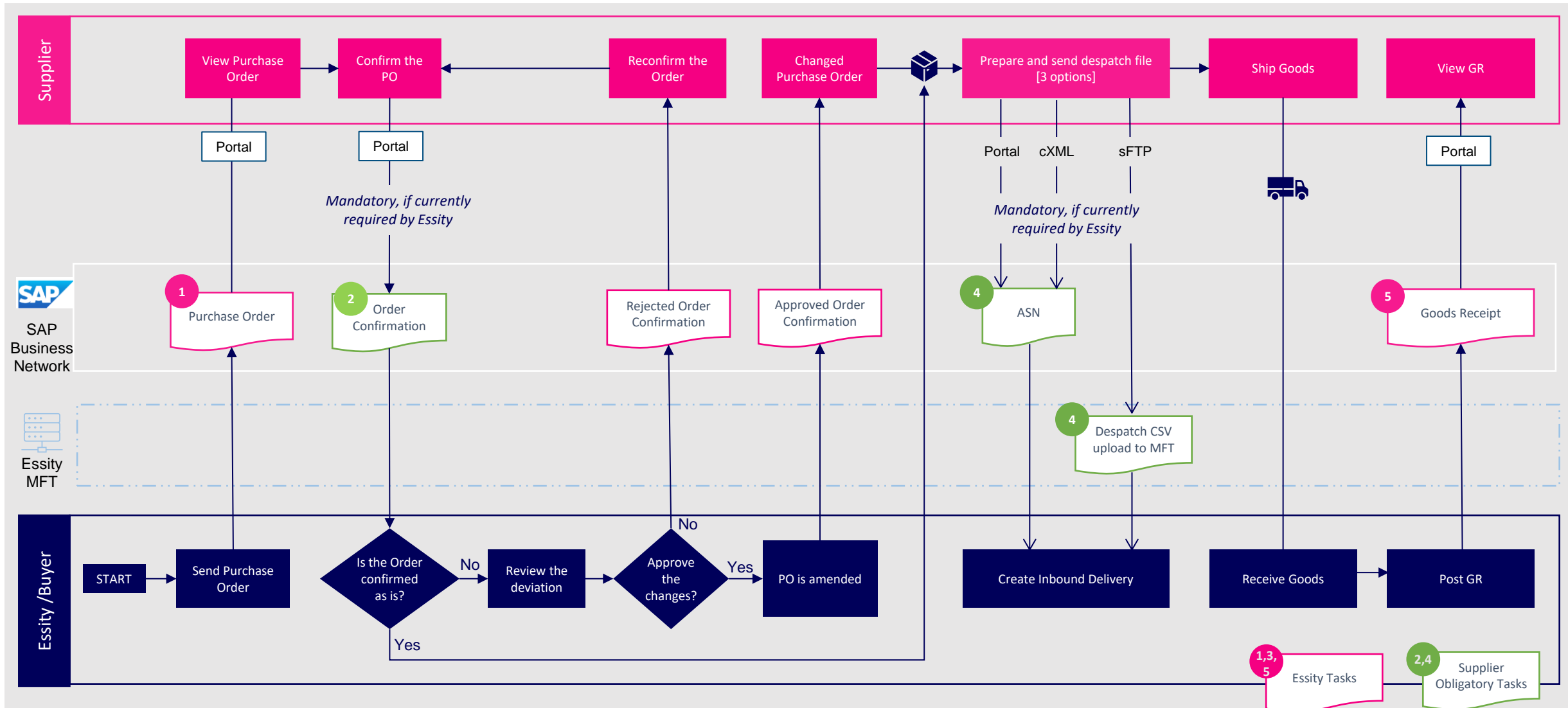
Despatch file submission

The supplier should send the despatch file through one of the three available submission methods [if in scope of the process]

Purchase Order Collaboration process flow

Purchase Order collaboration process

Process flow



Chapter 03

Purchase Order document

Purchase Order collaboration process

Search Purchase Order (1/2)

SAP Business Network Enterprise Account TEST MODE

Home Enablement Workbench Planning Orders Fulfillment Quality Invoices Payments Catalogs Reports

Create

Orders and Releases

Order Inquiries

Orders

27 Orders

0 Items to confirm Last 31 days

0 Items to ship Last 31 days

0 Return items Last 31 days

0 New orders Last 31 days

0 Changed orders Last 31 days

0 Orders to invoice Last 31 days

0 Orders with service line Last 31 days

▼ Edit filter

Customers
Select or type selections

Order numbers
Type selection
☒ Partial match ☐ Exact match

Creation date
Last 31 days

Order status
Include Select or type...

Company codes
Select or type selections

Purchasing organizations
Select or type selections

Customer locations
Type selection

Order type
All

Routing status
All

Min amount Max amount Currency
SEK

Inquiry date
None

Visibility
All

Apply Reset Cancel

Resend Failed Orders

Order Number	Customer	Amount	Date ↓	Order Status	Amount Invoiced	Settlement	Actions
--------------	----------	--------	--------	--------------	-----------------	------------	---------

- 1 Click the **Orders** tab, then click **Orders and Releases** in order to display Purchase documents.
- 2 The list of all Purchase Orders will be displayed under **tile: Orders**.
Click on **Edit filter** to expand on the list of filters. Advanced search filters allow you to search adequate PO or display list of POs using a specific attributes.
Hint: It is good to select 365 days as Creation Date
- 3
- 4 Using specific filtering criteria, you can search exact Purchase Order number by using **Exact match** under Order numbers filter or you can display wider range of POs.
- 5 Once filters will be selected, please click **Apply** button.

Purchase Order collaboration process

Search Purchase Order (2/2)

The screenshot displays the Purchase Order search results and a table settings dialog. The table lists purchase orders with columns: Type, Company Code, Order Number, Version, Customer, Inquiries, Ship To Address, Ordering Address, Amount, Date, and Actions. The Order Number 4300001088 is highlighted. A table settings dialog is open, showing available columns and displayed columns. The dialog includes a 'Table columns' tab and a 'Date and time' section. The 'Apply' button is visible at the bottom of the dialog.

Type	Company Code	Order Number	Version	Customer	Inquiries	Ship To Address	Ordering Address	Amount	Date	Actions
Order	SE01 Essity Hygiene and Health AB	4300001088	1	Essity Health and Hygiene - TEST		Falkenberg Factory, Falkenberg, Sweden		0.00 SEK	Mar 28, 2022, 10:00:31 AM	...
Order	SE01 Essity Hygiene and Health AB	4300001082	1	Essity Health and Hygiene - TEST		Falkenberg Factory, Falkenberg, Sweden		0.00 SEK	Mar 22, 2022, 8:01:03 AM	...

Table setting dialog:

Use **drag and drop** to configure the table columns to be displayed and their order

Available columns:

- Pin
- Purchasing Organization
- Purchasing Group

Displayed columns:

- Type
- Company Code
- Order Number
- Version
- Customer
- Inquiries
- Ship To Address
- Ordering Address

Buttons: Apply, Cancel

The list of Purchase Orders will be displayed in the table under Filtering section.

6 The table can be customized by clicking table setting icon.

In **table settings icon**, you can **A** configure the table to hide or display columns.

Please **Drag and drop** column headers to hide or display.

B Click **Apply** button for the table columns to update.

7 The table can be extracted to the Excel file by clicking page icon.

8 Click the order number to view the PO details.

Purchase Order collaboration process

Purchase Order details – Header data

Purchase Order: 4300001106 Done

Create Order Confirmation Create Ship Notice Create Invoice Create Quality Notification

Confirm Entire Order Update Line Items Reject Entire Order History

From:
Customer
Essity Hygiene and Health AB
405 03 Göteborg
Sweden
Phone: +46 (0) 46 317460000
Fax: +46 (0) 46 317461005

Address:
Sweden
Phone:
Fax:
Email:

Purchase Order
(Partially Received)
4300001106
Amount: 6,750.00 SEK
Version: 1
Track Order

Payment Terms
0.000% 30
30 dagar netto

Contract Number
5300001049

Other Information
Company Code: SE01
Purchase Group: PP1
Purchase Organization: SE80
Requester: DEHANTJ
Party Additional ID: 0100027220
[View less](#)

Transport Terms Information
Delivery Terms: Transport Condition
Transport Terms: EXW (Fritts fabrik)
Transport Location: 0

Ship All Items To
Essity Hygiene and Health AB
Bäckvägen 62
463 33 Lilla Edet
Sweden
Ship To Code: SEF1
Location Code: SEF1
Storage Location ID: 1050

Bill To
Essity Hygiene and Health AB
SE-838 80 Frösön
Sweden
Phone:
Fax:
Email:
Buyer ID: SE01

Deliver To

Routing Status: Acknowledged
External Document Type: Standardbeställning (NB)
Related Documents: 5000001237
OC1106

View the details of your order and allowed actions.

1 The allowed actions are enabled for suppliers

The rejection of the Purchase Order is not allowed by supplier.

2 Review the **Payment Terms, Transport Terms and other information** and in case of incorrectness of the data please contact Essity.

3 On the right corner of document there is a **Routing status** displayed.

In **Related Documents** section the correlated documents will be listed down i.e., Order Confirmation, Advanced Ship Notice or Goods Receipt.

Purchase Order collaboration process

Purchase Order details – Line item

Line Items

1

Line #	No. Schedule Lines	Part #	Customer Part #	Type	Return	Revision Level	Qty (Unit)	Need By	Unit Price	Subtotal	Customer Location	2
10	1			Material			500.000 (MTR)	17 Jul 2021	10.00 EUR	5,000.00 EUR		Details

Sub-total: 5,000.00 EUR

Description:
Order submitted on: Friday 9 Jul 2021 7:00 PM GMT+08:00
Received by Ariba Network on: Friday 9 Jul 2021 7:04 PM GMT+08:00
This Purchase Order was sent by Essity Health and Hygiene - TEST AN01578232138-T and delivered by Ariba Network.

3

Status

500.000 Unconfirmed

4

Control Keys

Order Confirmation: allowed
Ship Notice: allowed
Invoice: is not ERS

!

Control Keys

Order Confirmation: required before shipping
Ship Notice: not allowed

4

Schedule Lines

Schedule Line #	Delivery Date	Ship Date	Quantity (Unit)
1	17 Jul 2021 7:00 PM CST		500.000 (MTR)

Other Information

Receiving Type: 4
External Line Number: 10
Estimated days for inspection: 0
Classification Domain: ERPCommodityCode
Classification Code: L004
Classification Domain: ERPCommodityCodeDescription
Classification Code: Finished Goods

- 1 The **Line Items** section provides more information about ordered items i.e., requested quantity, expected delivery date or Unit Price. Click the **Details** or **Show Item Details** button to review more information about the order such as control keys, schedule lines, and others.
- 2
- 3 Detail of item status (confirmed, shipped or Unconfirmed) is displayed on the Order.
- 4 **Control Keys** displays whether order confirmations or ship notice are allowed/required or not allowed.
- ! If the Order Confirmation is **required before shipping**, supplier must send Order Confirmation to Essity.

Order Confirmation

Purchase Order Collaboration process

Order Confirmation – no quantity and delivery date deviation (1/2)

1. In order to confirm the order please login to SAP Business Network, then select **Orders** then **Order & Releases** from the top menu

2. Go to **Items To Confirm** where you will be able to display all Purchase Orders.

3. You can search a specific Order –if needed- by using filtering criteria.

4. Please review the need by date and Requested Quantity field.

5. If you plan to deliver the same quantity on the same date as on the Purchase Order select the **line item** and click **Confirm > Entire Item**

6. Confirm

Item No.	Supplier Part No.	Description	Need By	Estimated Delivery	Requested Quantity	Quantity To Confirm	Confirmed Unit Price	Requested Unit Price	Others	Actions
10		ADH-TAPE, 40g/m², w48, cø76, ø260	Jul 15, 2024	7/15/2024	356400 MTR	356400 MTR	24 EUR	€24 EUR		...
5505002714										



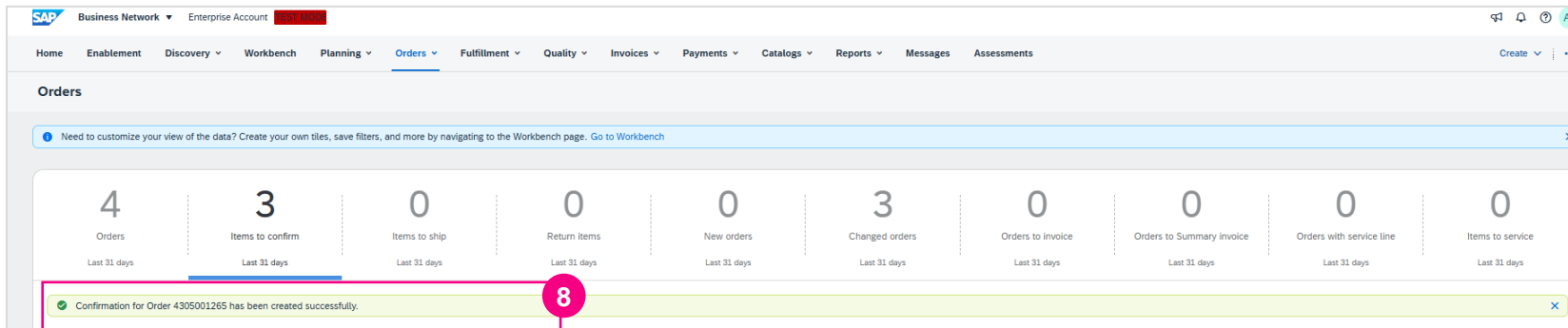
NOTE Rejecting orders is not allowed by Essity.

Purchase Order Collaboration process

Order Confirmation – no quantity and delivery date deviation (2/2)

Review items to confirm

Schedule Line No.	Need By	Ship By	Requested Quantity	Requested Unit Price	Quantity To Confirm
Customer: Essity Health and Hygiene - TEST Order No.: 4305001265 Confirmation number: <input type="text"/>					
Item No.: 10	Supplier Part No.:	Description: ADH-TAPE, 40g/m², w48, ca76, ø260			
1	Jul 15, 2024		356,400.00 MTR	€24.00 EUR	356,400.00 MTR



6 Insert an Order Confirmation number.

7 Click **Submit**

8 Then you the automatic message that the Order is confirmed sucessfully will be displayed.

NOTE Rejecting orders is not allowed by Essity.

Purchase Order Collaboration process

Order Confirmation - quantity and delivery date deviation (1/2)

Orders

Need to customize your view of the data? Create your own tiles, save filters, and more by navigating to the Workbench page. [Go to Workbench](#)

5
Orders
Last 31 days

1
Items to confirm
Last 31 days

0
Items to ship
Last 31 days

0
Return items
Last 31 days

1
New orders
Last 31 days

0
Changed orders
Last 31 days

0
Orders to invoice
Last 31 days

0
Orders to Summary invoice
Last 31 days

0
Orders with service line
Last 31 days

Items to confirm (1)

[Edit filter](#) | 4305001290 Items to be confirmed

Customers: [Select or type selections](#)

Order numbers: 4305001290 [Type selection](#)

☐ Partial match ☒ Exact match

[Apply](#) [Reset](#)

[Confirm](#) [Reject](#)

Confirm schedule line	Current Status	Order No.	Item No.	Customer Part No.	Need By	Estimated Delivery	Requested Quantity	Quantity To Confirm	Requested Unit Price	Confirmed Unit Price	Others	Actions
Confirm entire item	Unconfirmed	4305001290	10	2334400	Jul 17, 2024	7/22/2024	1738 KGM	1740 KGM	€9450 EUR	9450 EUR		

- 1 If you plan to deliver material on different date please enter a new **Estimated Delivery**
- 2 In case a quantity change please enter a new quantity in **Quantity to Confirm** field
- 3 Select the **line item** and click **Confirm > Entire Item**

NOTE Rejecting orders is not allowed by Essity.

Purchase Order Collaboration process

Order Confirmation - quantity and delivery date deviation (2/2)

The screenshot displays the 'Review items to confirm' page in the Ariba system. The page shows a table with columns: Schedule Line No., Need By, Ship By, Confirmation number, Requested Quantity, Requested Unit Price, Quantity To Confirm, and Estimated Delivery. The table contains one item with a quantity deviation and a delivery date deviation. A yellow warning icon is shown next to the item description. A 'Submit' button is visible at the bottom right of the table.

Review items to confirm

Schedule Line No.	Need By	Ship By	Confirmation number	Requested Quantity	Requested Unit Price	Quantity To Confirm	Estimated Delivery
Customer: Essity Health and Hygiene - TEST	Order No.: 4305001290	Confirmation number: OC1290					
Item No.: 10	Supplier Part No.:	Description: ADH-OTHER,HMWI K P W3488, Block, 1.5kg					
1	Jul 17, 2024			1,738.00 KGM	€9,450.00 EUR	1,740.00 KGM	Jul 22, 2024

Out of tolerance
The order confirmation for this item needs buyer approval.

Submit Cancel

Confirmation for Order 4305001290 has been created successfully.

Items to confirm (1)

Customers: Select or type selections

Order numbers: 4305001290 x Type selection

Partial match Exact match

Apply Reset

Confirm Reject

Confirmation Approval Status	Current Status	Order No.	Item No.	Customer Part No.	Need By	Estimated Delivery	Requested Quantity	Quantity To Confirm	Requested Unit Price	Confirmed	Actions
Customer: Essity Health and Hygiene - TEST	Order No.: 4305001290										
Awaiting approval	Confirmed	4305001290	10	2334400	Jul 17, 2024	7/17/2024	1738 KGM	0 KGM	€9450 EUR		...

- 4 If the confirmed quantity or date deviates from order, this **alert icon** will show stating that the change needs approval.
- 5 Populate **Confirmation number**.
- 6 Click **Submit**.
- 7 User is directed back to the **Items to Confirm** page and **Confirmation Approval Status** for the item will show as "Awaiting approval"

Purchase Order Collaboration process

Order Confirmation – multiple orders

Confirm

Reject

Confirm schedule line

Confirm entire item

Confirm entire order

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Customer: Essity Health and Hygiene - TEST Order No.: 4305000338

Item No.: 10 Supplier Part No.: Description: ADH-OTHE

1 Sep 26, 2023 100.00 KGM €100.00 EUR 100.00 KGM

Customer: Essity Health and Hygiene - TEST Order No.: 4305000339

Item No.: 10 Supplier Part No.: Description: ADH-OTHE

1 Sep 26, 2023 100.00 KGM €100.00 EUR 100.00 KGM

Schedule Line No.

Need By

Ship By

Requested Quantity

Requested Unit Price

Quantity To Confirm

Customer: Essity Health and Hygiene - TEST Order No.: 4305000338 Confirmation number:

Item No.: 10 Supplier Part No.: Description: ADH-OTHE

1 Sep 26, 2023 100.00 KGM €100.00 EUR 100.00 KGM

Customer: Essity Health and Hygiene - TEST Order No.: 4305000339 Confirmation number:

Item No.: 10 Supplier Part No.: Description: ADH-OTHE

1 Sep 26, 2023 100.00 KGM €100.00 EUR 100.00 KGM

Submit

Cancel

- Suppliers may have also confirm multiple orders by selecting them from the Items to Confirm tab as well.
- Click **Confirm** and select **Confirm entire item** from the action dropdown.
- You can insert the confirmation number which is any number you use to identify the order confirmation.
- Review confirmation and click **Submit** to send it to buyer system.
- This view can be customized by clicking the Setting icon.

essity

ESSITY INTERNAL

Purchase Order Collaboration process

Order Confirmation – Fulfillment (1/2)

The screenshot shows the SAP Business Network interface in 'TEST MODE'. The 'Fulfillment' tab is selected, and the 'Order Confirmations' sub-tab is active. A search filter dropdown is open, showing options like 'Service Sheets', 'Time and Expense Sheets', 'Ship Notices', 'Goods Receipts', 'Extended Collaboration', 'Product Replenishment', 'Sales Orders', and 'Drafts'. The search filters section includes fields for Customer (All Customers), Confirmation ID, Order Number, Date Range (Last 14 days), and Supplier Reference. The Routing Status is set to 'All'. The Number of Results is set to 100. The search results table shows 15 Order Confirmations, all with a status of 'Acknowledged'.

Confirmation ID	Customer	Order #	Date	Status
OC1107	Essity Health and Hygiene - TEST	4300001107	8 Jul 2022 5:24:31 PM	Acknowledged
OC1106	Essity Health and Hygiene - TEST	4300001106	8 Jul 2022 5:18:27 PM	Acknowledged
OC1104	Essity Health and Hygiene - TEST	4300001104	8 Jul 2022 4:34:00 PM	Acknowledged
OC1102	Essity Health and Hygiene - TEST	4300001102	8 Jul 2022 1:20:57 PM	Acknowledged
OC1101	Essity Health and Hygiene - TEST	4300001101	7 Jul 2022 12:53:58 PM	Acknowledged
OC1099	Essity Health and Hygiene - TEST	4300001099	6 Jul 2022 7:10:24 PM	Acknowledged

1 In order to display all Order Confirmation documents submitted to Essity please click the **Fulfillment** tab and select **Order Confirmation**.

2 Use search filters to identify the right document.

3 In order to display the details of confirmed order, you can click on the Order Confirmation number.

NOTE You can review confirmation as well from the PO screen in the Related Documents.

Purchase Order Collaboration process

Order Confirmation – Fulfillment (2/2)

Order Confirmation: OC1107

Done

Print

Export cXML

4

Detail

History

Confirmation #:

OC1107

Notice Date:

8 Jul 2022

Purchase Order:

4300001107

Est. Delivery Date:

15 Jul 2022

5

Line Items

Line #	No. Schedule Lines	Part #	Customer Part #	Revision Level	Qty (Unit)	Need By	Ship By	Unit Price	Subtotal	Customer Location
10	1		217		50,000.000 (H87)	15 Jul 2022		135.00 SEK	6,750.00 SEK	

6

Detail

History

Order Confirmation:

OC1107

Routing Status:

Acknowledged

Received By Ariba Network On:

8 Jul 2022 5:24:31 PM GMT+02:00

Submitted By:

TEST SCC SUPPLIER 18

To:

Essity Health and Hygiene - TEST

History

Status	Comments
	Route document to end point CIG of system id PA1CLNT100 of org AN01578232138
Acknowledged	Success
	The document has been transferred to the next integration point.
	The document is ready to be picked up by the recipient.
!	The recipient has processed the document and has acknowledged the processing. Reason: OK - Purchasing document 4300001107 successfully processed

4 You can see the details of Order confirmation in the **Detail** tab: Confirmation number, Notice Date, Purchase Order number and estimated delivery date.

5 Below you can see the Line Items with more details i.e., Pricing Information.

6 In **History** tab you will be able to see Routing status and comments.

! If the Order Confirmation was sent correctly, then in the last line there will be an information displayed:
„The recipient has processed the document and has acknowledged the processing. Reason: OK- Purchasing document successfully processed”

Order confirmation - notification

Purchase Order Collaboration process

Order Confirmation – notification setup for OC approval

Electronic Order Routing		
Type	Send notifications when...	To email addresses (one required)
Order	<input type="checkbox"/> Send a notification when orders are undeliverable.	* <input type="text"/>
	<input type="checkbox"/> Send a notification when a new collaboration request against an existing order is received.	
	<input checked="" type="checkbox"/> Send notification for new purchase orders to suppliers.	
	<input checked="" type="checkbox"/> Send notification to suppliers when purchase orders are changed.	
	<input checked="" type="checkbox"/> Send a notification when orders are on hold due to non-payment of fee.	
	<input type="checkbox"/> Send a notification when orders are ready to invoice.	
Purchase Order Inquiry	<input type="checkbox"/> Send a notification when purchase order inquiries are received.	* <input type="text"/>
	<input type="checkbox"/> Send a notification when purchase order inquiries are undeliverable.	
Time Sheet	<input type="checkbox"/> Send a notification when time sheets are undeliverable.	* <input type="text"/>
Pending Queue	<input type="checkbox"/> Send a notification when items delivered through pending queue are not acknowledged.	* <input type="text"/>
Order Confirmation Failure	<input type="checkbox"/> Send a notification when order confirmations are undeliverable.	* <input type="text"/>
Approval	<input checked="" type="checkbox"/> Send a notification when order confirmation approval status changes.	* <input type="text"/>

Suppliers can be notified when buyer approved OC deviations.

In order to setup a notification the admin of the account can click on user initials in the right corner of SAP Business Network page.

Then Select **Settings > Network Notifications**.

In the **Electronic Order Routing** section, enable the **Send a notification when order confirmation approval status changes** by ticking the checkbox.

Populate the **email address** field (up to 3 email address can be notified, separated by comma)

Click **Save**.

Purchase Order Collaboration process

Order Confirmation – deviation approval

OP

ordersender-prod@ansmtp.ariba.com

To A

Reply

Reply All

Forward

Fri 7/12/2024 9:51 AM

If there are problems with how this message is displayed, click here to view it in a web browser.

SAP Ariba

Dear Colquimica Industria Nacional de co - TEST,

This notification contains important information about your Ariba account (ANID: AN11111097740-T).

The confirmation approval status of one or more items in purchase order [4304001517](#) from customer Essity Health and Hygiene - TEST has changed.

Line Item No.	New Confirmation Status	Comments
10	Approved awaiting change order	

SAP Ariba

Dear Colquimica Industria Nacional de co - TEST,

This notification contains important information about your Ariba account (ANID: AN11111097740-T).

The confirmation approval status of one or more items in purchase order [4304001517](#) from customer Essity Health and Hygiene - TEST has changed.

Line Item No.	New Confirmation Status	Comments
10	Approved	

The above list contains up to 20 items. You can also see the approval status of items by

Supplier will receive email notification if deviations in OC has been approved.

1st email with status **Approved awaiting change order**.

Once the changed Order is available, 2nd email is sent with status **Approved**.



Purchase Order Collaboration process

Order Confirmation – deviation rejection

The order confirmation approval status of one or more items in order 4305001276 has changed

OP

ordersender-prod@ansmta.ariba.com

To

A

Reply

Reply All

Forward

Wed 7/17/2024 5:54 PM

If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Right-click or tap and

Dear Colquimica Industria Nacional de co - TEST,

This notification contains important information about your Ariba account (ANID: AN11111097740-T).

The confirmation approval status of one or more items in purchase order 4305001276 from customer Essity Health and Hygiene - TEST has changed.

Line Item No.	New Confirmation Status	Comments
10	Rejected	

The above list contains up to 20 items. You can also see the approval status of items by viewing line item details on the order.

Please do not reply to this email. Replies to this email will not be responded to or read.

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Supplier will receive email notification if OC has been rejected.

Confirmation status is **Rejected** and supplier to reconfirm the order.

Despatch file Overview

Purchase Order Collaboration process

Despatch file overview

A

Manual ASN creation and CSV upload on SAP Business Network

- ✓ Supplier manually creates Ship Notice against the order in SAP Business Network and attaches a despatch .CSV file.
- ✓ Once it reaches Essity, this will be used as basis for generating the Inbound Delivery in backend.
- ✓ The status of sent file will be available on SAP Business Network
- ✓ Instruction – on the next slides

B

Automated solution – thru cXML connection

- ✓ This option allows to send shipping documentations to SAP Business Network programmatically but requires technical cXML development on supplier side.
- ✓ Supplier's IT team develops ShipNoticeRequest coded in cXML (commerce eXtensible Markup Language) and submit to SAP Business Network.
- ✓ The received ShipNoticeRequest document will create the Ship Notice in Ariba and then sent to Essity. Once it reaches Essity, this will be used as basis for generating the Inbound Delivery in backend.

C

Semi-automated solution – via sFTP [Secure File Transfer Protocol]

- ✓ Uploading the despatch .CSV file to Essity MFT server via Secure File Transfer Protocol (sFTP) communication.[manual or automatic connection]
- ✓ The received despatch CSV file will be routed from the server to Essity and will be used as basis for generating the Inbound Delivery in backend.
- ✓ This is fully excluded from SAP Business Network scope, therefore the status of sent documents will not be visible on SAP Business Network, while supplier swill be notified via email about successful or failed file submission

Manual Advanced Ship Notice creation with CSV upload

Purchase Order Collaboration process

Despatch .csv file requirements

Header Name	Description
Material number	ESSITY material number
Pallet Quantity	Specify the quantity held in a pallet. Should follow the Unit of measure in the Order. Total of pallet quantity in the file should match the shipped quantity in the Ariba Ship Notice.
Vendor Batch id	Suppliers' production identification/production Lot Number (will be used by Essity in case of Q incident). Should be same as second barcode on pallet label. Maximum 20 characters, numbers, letters and signs are ok. Supplier can use one batch ID per SSCC code. Using multiple batch IDs for 1 SSCC code is not allowed.
SSCC	18 digits and may not start with "0". Should be same number as third barcode on pallet label. The code structure of the SSCC is as follows: P MMMMMMMM SSSSSSSS C P: Packaging indicator. It's recommended in the EAN world that the packaging indicator be set to 3, unidentified package. M: Supplier number. Seven figures indicating the supplier. This ID is given the supplier by the national EAN organization. S: Series of numbers. Nine figures used to give a unique Id to the handling unit. The company that code marks the unit is responsible for this number series. The combination of supplier ID and this number should be unique. C: Check figure. The calculation of this check figure is based on the preceding figures. An EAN standard algorithm is used for this calculation.
Shipment id	Unique ID per shipment. One dispatch per shipment (can be equal Despatch id). Maximum 16 characters, numbers, letters and signs are ok.
Despatch id	Unique ID, one or many per shipment e.g. a rolling load number. Maximum 16 characters, numbers, letters and signs are ok.
Timestamp	Date is required. Hour, minute and second is preferred. Format that is ok: 2018-02-12 10:23:15.
Fixed value	In the as-is process Essity is not using this field and instructed vendor to default value to "xx"
Number of reels	a) Number of reels per pallet. b) Or number of boxes (non-reel material, for example glue) per pallet. Field may not start with "0". No decimals.
Reel id	Enter the unique Reel ID or Box ID. Should be same number as the number in reel barcode label. Max 18 characters, number, letters and signs are ok. If you have an Application identifier, this should not be included. For example if label has (21) 12234567, despatch should have 12234567.
Reel quantity	Quantity held per Reel or Box. Should follow the same Unit of measure in the Order. If total reel quantity for a pallet does not match pallet quantity 100%, it is ok. Deviation due to rounding is accepted as long as the difference is less than half of the last Reel. Decimals are allowed up to 3 decimal places. Sample: 28400.234
Essity Supplier id	Supplier ID provided by ESSITY. Can be different supplier ID for different plants.
Essity Factory id	Essity Plant ID
Order	Purchase Order # or the Scheduling Agreement # (Optional for Manual ASN creation while mandatory for sFTP solution)
Line Item	Line-item number (Optional for Manual ASN creation while mandatory for sFTP solution)

Purchase Order Collaboration process

Despatch .csv file requirements

The despatch CSV file describes the handling units (pallets/boxes/reels) that are part of the shipment. The required format is as follows:

- File extension should be **.csv** which stands for "comma-separated value". This is the only format acceptable.
- UTF-8 encoding
- Each data column should be separated by a semicolon (;)
- No header fields on the actual file
- Total of 15 columns [2 additional mandatory fields are relevant for sFTP solution]
- A dot (.) should be used for decimals (please remember to not use comma (,))
- The quantity inserted in the despatch file should be in the same UoM as on the Order or Scheduling Agreement.

NON – REEL despatch file sample with traceability at Pallet Level

(sample below is having 5 pallets and assigned to different vendor batches)

```
desfile_supplierName_date2022.csv
1 2415800;36.865;FS0625-A;373107913003707135;BRD2415800;BRD2415800;2022-01-19 05:43:20;xx;0;x;0;100065760;SEF2;5500000553;10
2 2415800;36.865;FS0625-B;373107913003707142;BRD2415800;BRD2415800;2022-01-19 05:43:20;xx;0;x;0;100065760;SEF2;5500000553;10
3 2415800;36.865;FS0625-C;373107913003707159;BRD2415800;BRD2415800;2022-01-19 05:43:20;xx;0;x;0;100065760;SEF2;5500000553;10
4 2415800;36.865;FS0625-D;373107913003707166;BRD2415800;BRD2415800;2022-01-19 05:43:20;xx;0;x;0;100065760;SEF2;5500000553;10
5 2415800;36.865;FS0625-E;373107913003707173;BRD2415800;BRD2415800;2022-01-19 05:43:20;xx;0;x;0;100065760;SEF2;5500000553;10
```

REEL despatch file sample with traceability at Reel Level

(sample below is having 2 pallets with 2 reels on each)

```
desfile_supplierName_date.csv
1 1069604;125;FS0744A;373107913003707494;ASN0744;ASN0744;2022-2-11 07:05:52;xx;2;FS0744A1;62.5;100060465;SEF2;4300000744;10
2 1069604;125;FS0744A;373107913003707494;ASN0744;ASN0744;2022-2-11 07:05:52;xx;2;FS0744A2;62.5;100060465;SEF2;4300000744;10
3 1069604;125;FS0744A;373107913003707500;ASN0744;ASN0744;2022-2-11 07:05:52;xx;2;FS0744A3;62.5;100060465;SEF2;4300000744;10
4 1069604;125;FS0744A;373107913003707500;ASN0744;ASN0744;2022-2-11 07:05:52;xx;2;FS0744A4;62.5;100060465;SEF2;4300000744;10
```

Purchase Order Collaboration process

Manual Advanced Ship Notice creation with CSV upload

The screenshot shows the SAP Business Network interface for 'Enterprise Account' in 'TEST MODE'. The top navigation bar includes 'Home', 'Enablement', 'Workbench', 'Planning', 'Orders', 'Fulfillment', 'Invoices', 'Payments', 'Catalogs', and 'Reports'. The 'Orders' tab is selected, and the 'Orders and Releases' sub-tab is active. The main dashboard displays several tiles: 'Orders', 'Items to confirm' (0), 'Items to ship' (12), 'Return items' (0), 'New orders' (0), 'Changed orders' (0), 'Orders to invoice' (0), and 'Orders with service line' (0). The 'Items to ship' tile is highlighted with a red box and a red circle with the number 2. Below the tiles, there is a section for 'Items to ship (12)' with filters for 'Last 31 days', 'Exclude fully shipped, +1', and 'Exclude fully received'. A 'Create ship notice' button is visible. A table of 'Items to ship' is displayed with columns for Revision Level, Order No., Item No., Schedule Line No., Commitment Level, and Ordering Address. A 'Table settings' dialog box is open, showing a list of available columns and a list of displayed columns. The 'Apply' button is highlighted with a red box and a red circle with the number 4.

Revision Level	Order No.	Item No.	Schedule Line No.	Commitment Level	Ordering Address
	5500000572	10	104	Firm	...
	5500000572	10	105	Firm	...

1 In order to create Advance Ship Notice please click the **Orders** tab, then click **Orders and Releases**.

2 Click on the **Items to Ship** tile.

3 The table can be customized by clicking the **table settings icon** to show the list of available and displayed columns.

In **table settings icon**, you can configure the table to hide or display columns.

Please **Drag and drop** column headers to hide or display.

4 Click **Apply** button for the table columns to update.

Purchase Order Collaboration process

Manual Advanced Ship Notice creation with CSV upload

Items to ship **5**

[Edit filter](#)

Customers

Select or type selections

Order numbers **6**

4300000646 x Type selection

☐ Partial match ☒ Exact match

7 [Apply](#) [Reset](#) [Cancel](#)

9 [Create ship notice](#)

Order No.	Item No.	Supplier Part No.	Description	Schedule Line No.	Need By	Ship By	Commitment Level	Requested Quantity	Shipped Quantity	Re	Actions
Customer: Essity Health and Hygiene - TEST Ship To Address: Falkenberg Factory, Falkenberg, SWE											
8	4300000646	10	BOJ	1	Feb 21, 2022			10.00 PCS	0.00 PCS		...

5 If you are going to create Advance Ship Notice for single Order, please expand the **Edit filter** section.

6 In the **Order numbers** section, select the **Exact match** radio button then enter the exact Order number.

7 Click the **Apply** button to see the result.

8 Select the delivery schedule line for shipping.

9 Click on **Create ship notice** button. Next steps are indicated for ASN process creation with CSV file submission.

Purchase Order Collaboration process

Manual Advanced Ship Notice creation with CSV upload

Create Ship Notice

* Indicates required field

SHIP FROM
SIT DIRECT SUP v3
Update Address

DELIVER TO
Essity Hygiene and Health AB
Falkenberg
Sweden

▼ Ship Notice Header

SHIPPING
Packing Slip ID:*
Invoice No.:
Requested Delivery Date: --
Ship Notice Type: Select
Shipping Date:*
Delivery Date:* 5 May 2022 12:00 PM G

TRACKING
Carrier Name:
Service Level:

⚠ Please note that Essity can only accept attachments in .CSV format. Please do not attach files in other formats as these files will not be processed.

Hazard Type: Select
Is Divisible: ☐

Code:

ATTACHMENTS

Name	Size (bytes)	Content Type
No items		

No file chosen

The total size of all attachments cannot exceed 100MB

- 11** Check the **SHIP FROM** and **DELIVER TO** information.

Fill out the obligatory information on the form:

- 12** The **Packing Slip ID** is any number you use to identify the Ship Notice.

- 13** Select the **Shipping Date** and the **Delivery Date**.

- 14** Attach the Despatch CSV file by clicking the **Choose File** button, then locating, and selecting the file. It is a mandatory step. Click the **Add Attachment** button. **The format of the despatch file must be .csv. Please only upload 1 file.**

Purchase Order Collaboration process

Manual Advanced Ship Notice creation with CSV upload

The screenshot shows the 'Create Ship Notice' form in SAP Business Network. The form is divided into several sections:

- DELIVERY AND TRANSPORT INFORMATION:** This section contains fields for 'Delivery Terms' (with a dropdown menu), 'Transport Condition', 'Delivery Terms Description', 'Transport Terms Description', 'Shipping Payment Method' (with a dropdown menu), 'Shipping Contract Number', and 'Shipping Instructions'. Callout 15 points to the 'Delivery Terms' dropdown, and callout 16 points to the 'Shipping Payment Method' dropdown.
- Transport Terms:** This section contains a table with columns: 'Transport Terms', 'Equipment Identification Code', 'Gross Volume', 'Unit', 'Gross Weight', 'Unit', 'Sealing Party Code', and 'Seal ID'. Callout 17 points to the 'Ship Qty' field in the table.
- Order Items:** This section contains a table with columns: 'Order No.', 'Line No.', 'Part No.', 'Customer Part No.', 'Qty', 'Unit', 'Need By', 'Ship By', 'Unit Price', 'Subtotal', and 'Customer Location'. Callout 18 points to the 'Supplier Batch ID' field in the table.
- Buttons:** At the bottom right, there are buttons for 'Save', 'Exit', and 'Next'. Callout 19 points to the 'Next' button. At the bottom left, there are buttons for 'Previous', 'Save', 'Submit', and 'Exit'. Callout 20 points to the 'Submit' button.

Callout 15: Please provide **Delivery Terms** from drop down list.

Callout 16: Select **Shipping Payment Method**. If the selected Payment Method is ,Other' please insert n/a in the following field.

Callout 17: **Ship Quantity** is automatically populated from the Order. **If the CSV contains different quantity, please insert the correct value in this field. The value in this field should be equal to the shipped quantity.**

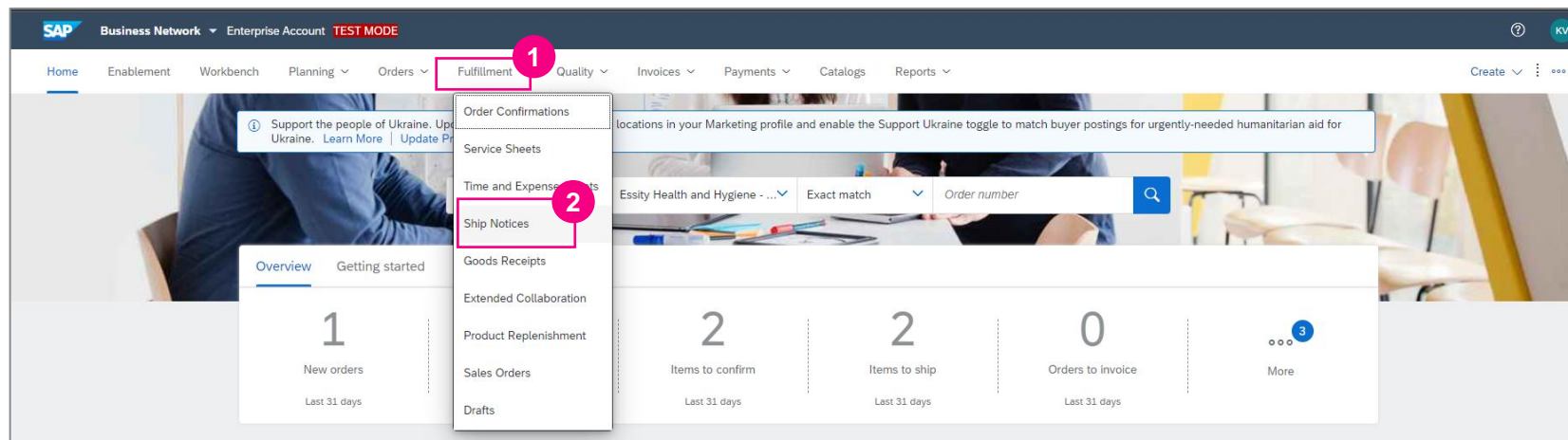
Callout 18: There is no need to indicate **Supplier Batch ID (Material ID) and SSCC Number**. Those information will be automatically taken from CSV attachment.

Callout 19: Click the **Next** button to proceed to review your Ship Notice.

Callout 20: Then click **Submit** button.

Purchase Order Collaboration process

Manual Advanced Ship Notice creation with CSV upload



Ship Notices

► Search Filters

Ship Notices (27)

Packing Slip ID	Customer	Order #	Date ↑	Completion Status	Receipt Status	Routing Status
ASN1050	Essity Health and Hygiene - TEST	4300001050	15 Feb 2022 4:52:37 PM			Obsoleted
ASN1051	Essity Health and Hygiene - TEST	4300001051	15 Feb 2022 5:06:43 PM			Acknowledged
ASN1053	Essity Health and Hygiene - TEST	4300001053	15 Feb 2022 5:52:11 PM			Failed

! If supplier sends the despatch file to Essity MFT server [automatically or manual upload] the status will not be reflected on SAP Business Network.

1 All submitted Advanced Ship notices [either thru cXML or Manual ASN creation] are displayed under **Fulfillment** section.

2 Select **Ship Notices** from the dropdown list.

3 The **Routing status** informs if the document has been processed successfully. Supplier should review the status of submitted Advanced Shipping in order to reprocess the document in case of failure.

Obsoleted – document has been cancelled

Acknowledged – document has been submitted to Essity

Failed – document has been rejected

Purchase Order Collaboration process

Manual Advanced Ship Notice creation with CSV upload

SAP Business Network Enterprise Account **TEST MODE** ← Back to classic view

Ship Notice: ASN840 Done

Edit Export cXML

Detail **History**

Ship Notice: ASN840 To: Essity Health and Hygiene - TEST
Routing Status: Acknowledged
Received By Ariba Network On: 19 Aug 2021 11:24:18 PM GMT+08:00
Submitted By: SCC Supplier

History

Status	Comments	Changed By	Date and
	Processing cXML	SCMSupplierQueueProcessor-125039048	19 Aug 2021 11:24:28 PM GMT+08:00
	Processing cXML item	SCMSupplierQueueProcessor-125013075	19 Aug 2021 11:24:31 PM GMT+08:00
	The document is ready to be picked up by the recipient.	CommunityWeb-124996066	19 Aug 2021 11:24:32 PM GMT+08:00
	The document has been transferred to the next integration point.	CommunityWeb-124996066	19 Aug 2021 11:24:32 PM GMT+08:00
Acknowledged	Success	CXML StatusUpdateRequest	19 Aug 2021 11:24:33 PM GMT+08:00
	The recipient has processed the document and has acknowledged the processing. Reason: OK - 0001 inbound delivery/deliveries created (nos. 180000647 to 180000647)	CommunityWeb-124996066	19 Aug 2021 11:24:35 PM GMT+08:00

Essity is validating correctness of the Despatch file attached on the Ship Notice. If validation passes, then Routing Status will be shown as **Acknowledged**. Open the **Ship Notice** page and select the adequate Ship Notice number.

2 Click the **History** tab.

3 Check the confirmation message shown in the comment that the document has been processed in the receiving system and the Inbound Delivery ID.

NOTE



If ASN routing status is already Acknowledged, **supplier cannot not edit/delete the ASN**. The inbound delivery is already generated in the backend system and changes is no longer allowed.

Purchase Order Collaboration process

Manual Advanced Ship Notice creation with CSV upload - failure

Ship Notice: ASN1053

Cancel Edit Print Export cXML

Detail History

Despatch advice is missing for delivery date ASN1053 Please send file in order for Essity to be able to receive the goods

Ship Notice: ASN1053

Cancel Edit Export cXML

Detail History

Ship Notice: ASN1053
Routing Status: Failed
Received By Ariba Network On: 15 Feb 2022 5:52:11 PM GMT+01:00
Submitted By:

History

Status	Comments
	Processing XML
	Processing cXML item
	The document has been transferred to the next integration point.
	The document is ready to be picked up by the recipient.
Acknowledged	Success
	Receipt of the document has not been confirmed by the trading partner. Reason: Not Acceptable - Despatch advice is missing for delivery date ASN1053 Please send file in order for Essity to be able to receive the goods
Failed	Despatch advice is missing for delivery date ASN1053 Please send file in order for Essity to be able to receive the goods

Essity is validating correctness of the Despatch file attached on the Ship Notice.

1 Open the **Ship Notice** page (Fulfillment tab) and select the adequate Ship Notice number.

2 The rejection reason will be displayed in **Detail** and **History** section.

If validation fails, then Routing Status will be shown as **Failed** and Supplier is expected to cancel Failed ASN and resubmit the corrected Ship Notice.

Purchase Order Collaboration process

Manual Advanced Ship Notice creation with CSV upload - failure

Ship Notice: ASN1053

3 Cancel Edit Export cXML

Detail History

Ship Notice: ASN1053
Routing Status: Failed
Received By Ariba Network On: 15 Feb 2022 5:52:11 PM GMT+01:00
Submitted By: [redacted]

Cancel Ship Notice?

Are you sure you want to cancel this ship notice?

4 Yes No

Ship Notices (1)							
Packing Slip ID	Customer	Order #	Date ↓	Completion Status	Receipt Status	Routing Status	Ship Notice Status
ASN1053	Essity Health and Hygiene - TEST	4300001053	15 Feb 2022 5:52:11 PM			Obsoleted	Canceled

- 3** Click the **Cancel** button.
- 4** Click **Yes**, in order to confirm cancelation of Advanced Ship Notice.
- 5** Once the document will be canceled the **Routing Status** and **Ship Notice Status** will be changed.


Perform necessary correction on the Despatch CSV file and attach to the Ship Notice.

Resubmit the Ship Notice.

Purchase Order Collaboration process

Email notification

Recent Ariba Network document failures | Immediate notification

no-reply@ansmtp.ariba.com
Mon 12/6/2021 9:51 PM
To: |

Here is a list of errors, relating to recent transactions, that occurred up to this time: 6 Dec 2021 5:51 AM PST

Buyer: Essity Health and Hygiene - TEST

Error Code	Document Type Document Number Payload ID	Reference Purchase Order	Timestamp	Status	Reason
ANL-0000009	ShipNoticeDocument ASN1277 1638798395333-8007689742766566849@10.162.96.192	4300001277	6 Dec 2021 5:46 AM PST	Failed	Receipt of the document has not been confirmed by the trading partner.

If you have any questions regarding this error notification, please contact Ariba Support.

Please do not reply to this email. Replies to this email will not be read.
© 2018 Ariba, Inc. All rights reserved.
[Unsubscribe](#)

Reply | Reply all | Forward

1 Suppliers can receive email notification when an Advanced Ship Notice **failed**. This setting is controlled by suppliers in SAP Business Network. Buyers cannot configure it on behalf of their suppliers.

Procedure:

1. Click the **Account Settings** icon in the upper right corner
2. Click Settings > **Network Notification**
3. Go to the **Error Email Notification section**, enable **Send immediate notification upon failure**

Purchase Order Collaboration process

Manual Advanced Ship Notice creation with CSV upload – multiple materials

1 Click the **Orders** tab, then click **Orders and Releases**.

2 Click on the **Items to Ship** tile.

3 In order to display all shipment planned to be delivered on certain delivery date please expand the **Edit filter** section.

4 In the **Need by date** field, select the Custom Date Range and indicate exact delivery date. Then please click **Apply** button.

5 Click the **Apply** button to see the result.

Supplier can select materials from different Orders (only from the same location and delivery date) and consolidate into one Advance Ship Notice.

Purchase Order Collaboration process

Manual Advanced Ship Notice creation with CSV upload – multiple materials

Items to ship (12)
[Edit filter](#) | [Last 31 days](#) [Exclude fully shipped, +1](#) [Exclude fully received](#)

Create ship notice

<input type="checkbox"/>	Order No.	Item No.	Supplier Part No.	Description	Schedule Line No. ↑	Need By	Ship By	Commitment	Actions
<input type="checkbox"/>	Customer: Essity Health and Hygiene - TEST Ship To Address: Falkenberg Factory, Falkenberg, 005, SWE								
<input type="checkbox"/>	4300000903	10	1	ADH	1	Apr 15, 2022			...
<input type="checkbox"/>	4300000926	10	1	ADH	1	Apr 18, 2022			...
<input type="checkbox"/>	Customer: Essity Health and Hygiene - TEST Ship To Address: Falkenberg Factory, Falkenberg, SWE								
<input checked="" type="checkbox"/>	4300000801	10	1	ADH	1	Mar 25, 2022			...
<input checked="" type="checkbox"/>	4300000802	20	2	ADH	1	Mar 25, 2022			...
<input type="checkbox"/>	5500000107	10	2	ADH	1	Mar 23, 2022		Firm	...
<input type="checkbox"/>	5500000107	10	2	ADH	2	Mar 30, 2022		Firm	...

6 Select the **delivery schedule lines** for shipping from the different Purchase Order.

7 Click on **Create ship notice** button.

Then you will be redirected to the ship notice creation page.

Purchase Order Collaboration process

Manual Advanced Ship Notice creation with CSV upload – multiple materials

The screenshot shows the 'Create Ship Notice' form. At the top right are 'Save', 'Exit', and 'Next' buttons. A pink box labeled '8' highlights the 'SHIP FROM' and 'DELIVER TO' sections. The 'SHIP FROM' section contains 'SCC SUPPLIER 13 - TEST', 'Sandhamn', and 'Germany'. The 'DELIVER TO' section contains 'Falkenberg Factory', 'Falkenberg', and 'Sweden'. Below these is the 'Ship Notice Header' section. A pink box labeled '9' highlights the 'SHIPPING' section, which includes 'Packing Slip ID: *', 'Invoice No.:', 'Requested Delivery Date: --', 'Ship Notice Type: Select', 'Shipping Date: *', 'Delivery Date: *', 'Hazard Type: Select', and 'Is Divisible: []'. A pink box labeled '10' highlights the date fields. To the right of the shipping section is the 'TRACKING' section with 'Carrier Name: []' and 'Service Level: []'. Below the shipping section is the 'ATTACHMENTS' section. A pink box labeled '11' highlights the 'Choose File' button and the 'Add Attachment' button. The 'Choose File' button is disabled and shows 'No file chosen'. Below the buttons is a note: 'The total size of all attachments cannot exceed 100MB'.

8 Check the **SHIP FROM** and **DELIVER TO** information.

Fill out the requested information on the form:

9 The **Packing Slip ID** is any number you use to identify the Ship Notice.

10 Select the **Shipping Date** and **Delivery Date**

11 Attach the Despatch CSV file by clicking the **Choose File** button, then locating, and selecting the file. The file must contain all relevant handling unit information for all the materials in the ship notice line items.

It is a **mandatory** step. Click the **Add Attachment** button.

Purchase Order Collaboration process

Manual Advanced Ship Notice creation with CSV upload – multiple materials

The screenshot shows the 'DELIVERY AND TRANSPORT INFORMATION' section at the top, followed by 'Order Items'. The 'Order Items' section contains two items, each with a table for 'Line' details. Callout 12 points to the 'Delivery Terms' dropdown menu. Callout 13 points to the 'Shipping Payment Method' dropdown menu. Callout 14 points to the 'Ship Qty' field in the first item's line table. Callout 15 points to the 'Supplier Batch ID' and 'SSCC Number' fields in the first item's line table. Callout 16 points to the 'Next' button at the bottom right. Callout 17 points to the 'Submit' button at the bottom right. A red exclamation mark icon is visible next to the 'Ship Qty' field in the second item's line table.

DELIVERY AND TRANSPORT INFORMATION

Delivery Terms: Transport Condition 12

Shipping Payment Method: Account 13

Order Items

Order No.	Line No.	Part No.	Customer Part No.	Qty	Unit	Need By	Ship By	Unit Price	Subtotal	Customer Location
5500000051	20			2,307,920.000	MTK	2 Nov 2021		0.00 EUR	0.00 EUR	SEP2
Description:										
Shipment Status										
Total Item Due Quantity: 50,000 MTK										
Confirmation Status										
Total Confirmed Quantity: 0 MTK										
Total Backordered Quantity: 0 MTK										
Line										
Ship Qty										
Supplier Batch ID										
SSCC Number										
Production Date										
Expiry Date										
Add Ship Notice Line										

5500000052

Order No.	Line No.	Part No.	Customer Part No.	Qty	Unit	Need By	Ship By	Unit Price	Subtotal	Customer Location
5500000052	20			483,840.000	MTK	2 Nov 2021		0.00 EUR	0.00 EUR	SEP2
Description:										
Shipment Status										
Total Item Due Quantity: 80,640 MTK										
Confirmation Status										
Total Confirmed Quantity: 0 MTK										
Total Backordered Quantity: 0 MTK										
Line										
Ship Qty										
Supplier Batch ID										
SSCC Number										
Production Date										
Expiry Date										
Add Ship Notice Line										

Save Exit Next 16

SAP Business Network Enterprise Account TEST MODE Back to classic view

Create Ship Notice Previous Save Submit Exit 17

12 Provide **Delivery Terms** from the drop down list

13 Select Shipping **Payment Method**

14 **Ship Quantity** is automatically populated from the Order. **If the CSV contains different quantity, please insert the correct value in this field. The value in this field should be equal to the shipped quantity.**

15 There is no need to indicate Supplier Batch and SSCC Number. This information will be automatically populated from CSV attachment.

16 Click the **Next** button to proceed to review your Ship Notice.

17 Then click the **Submit** button

Chapter 08

Goods Receipt

Purchase Order collaboration process

Goods Receipt (1/2)

The screenshot displays the SAP Business Network interface for a Purchase Order (PO) with ID 4300000701. The header includes the SAP logo, 'Business Network', 'Enterprise Account', and a 'TEST MODE' indicator. A 'Back to classic view' link is present. The main content area shows the PO details, including the 'From' (Essity Hygiene and Health AB) and 'To' (Test SCC Supplier - TEST) information. A 'Payment Terms' section indicates '0.000% 45 within 45 days Due net'. The 'Contact Information' section shows the supplier address. A 'Purchase Order (Received)' box highlights the PO ID, amount (13,000.00 EUR), and version (1). A 'Routing Status: Acknowledged' and 'External Document Type: Standard PO (NB)' are also visible. A 'Related Documents' section lists 'CM701' and 'INV701'. A 'Receipt: 5000000845' is shown with a 'More' link. Annotations 1 and 2 are present: 1 points to the 'Purchase Order (Received)' box, and 2 points to the 'Receipt: 5000000845' link.

Purchase Order: 4300000701

Done

Create Order Confirmation Create Ship Notice Create Invoice Create Quality Notification

Order Detail Order History

From: Essity Hygiene and Health AB
Backstensgatan-5
405 03 Göteborg
Sweden
Phone: +46 () 46 317460000
Fax: + () 46 317461005

To: Test SCC Supplier - TEST

Payment Terms ⓘ
0.000% 45
within 45 days Due net

Contact Information
Supplier Address
F/
V/
5/

Purchase Order (Received)
4300000701
Amount: 13,000.00 EUR
Version: 1

Routing Status: Acknowledged
External Document Type: Standard PO (NB)
Related Documents: CM701
INV701
5000000845
More

Receipt: 5000000845

Essity will send a Goods Receipt notification to supplier for information only that the shipped goods are received. This will update the status of the Purchase Order accordingly in SAP Business Network.

- 1 Alternatively, the list of all Goods Receipts can be under the **Fulfillment** tab.
- 2 Click the **Receipt number** to open it and display the details

Purchase Order collaboration process

Goods Receipt (2/2)

SAP Business Network

Enterprise Account

TEST MODE

← Back to classic view

?

SS

Receipt: 5000000845

Print | Export cXML

Detail | History

From:

Essity Health and Hygiene - TEST

Backstengatan-5

405 03 Göteborg

Sweden

To:

Test SCC Supplier - TEST

Har

130

Sweden

Phone:

Fax:

Email:

Receipt:

Receipt No.: 5000000845

Receipt Date: 27 Jul 2021

Routing Status: Sent

Related Documents: 4300000701

Item	Order Line Number	Part #	Customer Part #	Batch #	Customer Batch #	Packing Slip ID	Packing Slip Date	Qty (Unit)	Delivery Address	Type	Unit Rate	Amount	Status
Purchase Order: 4300000701 (Closed For Receiving)													
1	10		1637300			ASN7012	27 Jul 2021	1,300.000 MTR	Not Specified	Received	10.00 EUR	13,000.00 EUR	Completed
Description: NW-SB,40g/m²													
Comments													

1 The Receipt details are displayed.



Thank you!



